


How To Read Your Invoice

- 1 Account Number - It will be helpful to have this number when calling customer service.
- 2 Due Date - Bill must be paid by this date to avoid late charges.
- 3 Previous Balance - Prior month bill charges and payments.
- 4 Balance Forward - Balance left over from previous month.
- 5 Last Day to Pay - Bill must be paid by this date to avoid disruption in service.
- 6 Total Current Charges - The total of this months current activity.
- 7 Total Amount Due - Current charges plus any remaining prior bill charges.
- 8 Amount Enclosed - Please indicate the payment amount included with your remittance.
- 9 Remittance Address - Send your payment to this address with your remittance stub for proper credit to your account.
- 10 Special Messages - Information pertaining to local events, services, etc.



PO Box 348
Clinton NC 28329-0348
Return Service Requested


Statement Date	Dec 16, 2010	1
Account Number:	RES C-0123456	2
Invoice Number:	1234567	3
Due Date:	Dec 31, 2010	4
Total Due:	\$99.31	5

Amount Enclosed \$ _____ 6


Please make checks payable to Star Communications
 Check here if name or address changes have been indicated on reverse side.




STAR COMMUNICATIONS
P.O. BOX 348
CLINTON NC 28329
11111111111111111111

JOHN DOE
123 MAIN ST
CLINTON NC 28328



Please detach and return above portion with your payment




Credit Cards Accepted:   

10 Special Messages

Summary of Account		
Account Number:	RES C-0123456	1
Statement Date:	Dec 16, 2010	
Invoice Number:	1234567	2
Due Date:	Dec 31, 2010	3
Total Due:	\$99.31	4

Summary of Charges		
Previous Balance	\$92.14	5
Payments Received through Dec 08	-\$92.14	
Balance Forward	\$0.00	6
Current Charges		
Star Telephone	\$86.38	
Star Telephone Long Distance	\$12.93	7
Total Current Charges	\$99.31	
Total Amount Due	\$99.31	8

5 To avoid service interruption your payment must be received by 5:00 pm January 12, 2011. No additional notices will be sent regarding your account.



For Billing or Service questions please call
910-664-4194 or 1-800-706-6538

Page 1 of 4